

ENTSOLOG IS RECRUITING!

We are seeking a candidate for the ENTSOG System Operations Team

TRANSPARENCY ADVISER



THE ROLE OF ENTSOG

ENTSOLOG has been established to **facilitate and enhance cooperation between national gas transmission system operators (TSOs)** across Europe to meet European Union energy and climate goals. Its objectives are to promote the completion of the internal market for gas and stimulate cross-border trade, ensure the efficient management and coordi-

nated operation of the European gas network and facilitate the European network's sound technical evolution.

ENTSOLOG offers a diverse office environment, with colleagues from all over Europe.

ABOUT YOUR ROLE AS TRANSPARENCY ADVISER

The ENTSOG System Operations Area facilitates the implementation and monitoring of key EU legislation and contributes to further developing the EU legislation in the areas of interoperability, security of supply and transparency.

In your new role, you will contribute to our work within the Transparency Team of the System Operations Area. You will support the Transparency and REMIT activities including development of our data warehouse and the Transparency Platform.

APPLY NOW – INTERVIEWS WILL TAKE PLACE DURING FEBRUARY 2023!

CANDIDATE REQUIREMENTS

The Candidate will be **based in Brussels** and should be ready to **start work as soon as possible at the latest during Q1 of 2023**.

Appointees from ENTSOG Members will be seconded based on a contract between ENTSOG and the seconding TSO, usually for a period of 2 or 3 years.

SOME OF THE KEY RESPONSIBILITIES OF THIS ADVISER ROLE INCLUDE:

- ▲ Support ENTSOG System Operation Director in internal working groups/areas preparation and management,
- ▲ Support System Operation Director while participating in external meetings with ACER, European Commission, Energy Community etc.,
- ▲ Ensure efficient reporting processes for all relevant internal working groups and external meetings and processes,
- ▲ Support members and externals in requests and questions related to the area, including REMIT and the Transparency Platform (TP),
- ▲ Support members in data publications, including master data management, XML troubleshooting and general data processing queries,
- ▲ Monitor TP and Registered Reporting Mechanism (RRM) performance and cooperate with the IT team,
- ▲ Facilitate new queries and reports for members and externals as business owner and liaise with IT providers,
- ▲ Facilitate detailed functional specifications for new tools and cooperate with external providers.

CANDIDATES SHOULD HAVE:

- ▲ Strong proficiency in English, written and spoken,
- ▲ Proficient user of standard MS Office tools incl. Excel and SharePoint,
- ▲ Strong IT knowledge and experience, preferably in working with XMLs incl. XSD restrictions,
- ▲ Experience in TSOs' Transparency requirements and REMIT reporting would be preferable,
- ▲ Excellent organisational skills, preferably including project management,
- ▲ Gas industry experience,
- ▲ The ideal candidate has skills in developing custom queries and report development in advanced MS Office tools including PowerBI,
- ▲ Proven record of contributing to the success of a team by demonstrating initiative, persuasive tendencies, negotiation skills and a willingness to support others both within this and other parts of the ENTSOG organisation,
- ▲ Strong work ethic and associated flexibility to cope with demanding timelines and work pressures.

CONTACT INFORMATION

A CV, a TSO support letter, any other supporting material from candidates should be sent by email to:

▲ careers@entsog.eu

Please submit your application as soon as possible not later than 3 February 2023.

The interviews will take place in February 2023 through Microsoft Teams or at ENTSOG office in Brussels.

If you have any questions in relation to this Adviser position, please contact:

▲ Director for System Operations
Hendrik Pollex (hendrik.pollex@entsog.eu)

If you would like to ask question or clarification in relation to the Secondment Contract, please contact:

▲ **Agata Musial** – Finance & Admin Manager
(agata.musial@entsog.eu)

PLEASE NOTE

The personal data of the candidate will be used by ENTSOG for recruitment purposes only (and in no case for commercial and/or marketing purposes) and will in no case be disclosed to any third party without the prior consent of the candidate. Such personal data may be kept by ENTSOG for a duration of maximum 3 years for recruitment purposes only in case a new vacancy may be of some interest for the candidate.

Please, join to the application the following written consent: "I understand and I agree that ENTSOG is processing my personal data for recruitment purposes and I consent that ENTSOG is keeping my data for future vacancies. By sending the CV, I accept/agree with the **Data Privacy Policy**."